

MINUTES

EMERGENCY TELEPHONE SYSTEM BOARD OF ROCK ISLAND COUNTY, ILLINOIS

Tuesday, October 3, 2023, 10:00 a.m.
Rock Island Police Department
First Floor Community Room
1212 Fifth Avenue
Rock Island, Illinois

BOARD MEMBERS PRESENT: Anderson, Gault, Landi, Ramsey, Seiver, VanKlaveren

BOARD MEMBERS ABSENT: Meyers, Beswick

OTHERS PRESENT: Matt Franks, Becky Anderson, Rock Island Police Department; Scott Ryckeghem, Margo Sparbel, QComm; Paul Andorf, Medic EMS; Darren Hart, Rock Island County; Derek Radosevich, Chris Johnson, Village of Milan; Tom Helbing, FirstNet; Cara O'Donnell, AT&T; Summer O'Leary, Travis Noyd, City of Moline; Chelsea Noe, Arsenal; Jim Uskavich, Rich Schipper, Christine Cary, Bi-State Regional Commission

1. Approval of the September 5, 2023 Minutes. VanKlaveren moved that the minutes of the September meeting be approved as presented. Landi seconded, and the motion was approved.
2. Financial Reports. Cary distributed the October Accounts Payable totaling \$102,667.67. Gault moved that the October accounts payable be approved for payment. Anderson seconded, and the motion was approved unanimously by roll call vote. The following financial report was presented:

POOL Balance:	\$ 1,763,000.00
Checkbook Balance:	\$ <u>250.58</u>
TOTAL	\$ 1,763,250.58
Sept '23 Surcharge:	\$ 165,437.42

- a. Budget – Cary presented the Quarter 2 budget sheet. She recommended moving \$12,500 from Dell over \$1,000 to Nearmap on the next budget sheet, and the Board agreed.
3. PSAP Reports.
 - a. County – Hart stated they filled an opening this week and currently have two in CTO training.
 - b. QCIC – Hart reported there was a QCIC Board meeting approximately three weeks ago. He stated there are concerns regarding the management of the fiber network. Currently, there is a break in the fiber, and his main concern is if a second break occurred, that would take down the network. He stated the QCIC Board would be looking into how the fiber would be managed in the future and who is responsible for it. Seiver stated that Denise Bulat is working on the minutes from the meeting and suggested ETSB confirm the QCIC Board appointments.
 - c. Rock Island – Franks stated they are fully staffed at 12, but are taking applications because of retirements that are approaching. He also mentioned they have two in CTO training.
 - d. QComm – Ryckeghem reported they have 25 staffed, and on October 1, Stacy Houzenga started as their full-time training coordinator. He stated on Monday they would be at full staff. Currently, they have three staff members attending CTO training. Schipper added that the CTO trainer stated the Rock Island County dispatchers, are some of the best he has trained.
 - e. Arsenal – Noe stated they currently have three fully trained TC's, two in training, and three getting ready to start within the next month or so, and then they will be fully staffed. She reported that their first closure to QComm will take place this weekend.
 - f. SECC – Nothing reported.

4. Secondary PSAP Reports.

- a. AMT EMS – No Report.
- b. Medic EMS – Andorf stated MED-COM will continue to be under Medic EMS of Scott County. Medic EMS of Scott County will take over operations on January 1, 2024. He stated there will be no loss of service or employees when Medic EMS merges with Scott County.

5. Technical Report.

- a. CentralSquare – O’Leary reported that the data conversion is now complete, and the TCR is ready for signature pending the Protection Order fix is applied to production. She stated Offender Watch is not ready, and they are working with developers to get the issues resolved and retested. She reported the Hampton training is scheduled for November 20-22, and the Go-Live date is December 11. She went on to state that the September GIS map was not updated, and suggested the Board keep an eye on this to see if it is a pattern. If it is, that would be a breach of the contract. She reported that they are looking to include a non-binary option in CentralSquare Pro, but a timeline is unknown. In conclusion, she noted there were two change requests. The first request was to add a NIBIN Supplement type, which was made by Moline Police Department. The second was to add Megan Higgins as State’s Attorney’s System Admin, which was made by the State’s Attorney’s Office. Both requests were approved by the subcommittee.
- b. DOR’s – O’Leary stated that Moline is currently testing the citizen facing product for CopLogic, and they have run into some issues with address verification. If an agency wants address verification to function properly, they will need to prepare the address file in advance. Once the Moline build is complete, it will be copied to all other agencies with customization options.
- c. Nearmap – Schipper reported an issue with the Nearmap API. He stated we decided not to renew Nearmap; however, because it interfaced with CentralSquare Pro when we did not pay the renewal, it invalidated the key to the API. Because of this, we decided to renew the Nearmap agreement. However, CentralSquare is stating they have no record that Nearmap was integrated, therefore the API is still broken. Seiver stated that the problem with Nearmap was townships/communities were supposed to pay a portion of the invoice, but no one did. He asked if ETSB should just send out invoices to the townships/communities, and Gault recommended invoicing them for 50-60% of the cost. Schipper stated Lisa Miller, our GIS Consultant, likes Nearmap, but she does not need it, and she mentioned that the County will be flying new imagery. He suggested we inquire if the County imagery would tie into ArcGIS and would open a ticket with CentralSquare Pro to see their position on flat file access. Seiver suggested speaking with Derek Devers to discuss invoicing the townships/communities. Gault made a motion to bill 75% of the Nearmap cost. Ramsey seconded, and the motion carried.

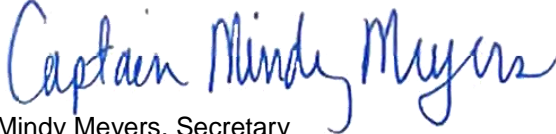
6. Other Business.

- a. IT Hiring – Anderson stated the committee made a hiring decision and hired Wayne Mooney, who will start on October 30. Schipper stated the Silvis Police Department conducted the background check. Gault inquired as to how many candidates were interviewed, and Anderson responded four. Schipper stated ETSB’s lack of web presence could be a reason we didn’t get many applicants and suggested we investigate creating a website. Anderson stated we should get it in place prior to the hiring of the third IT person.
- b. Job Descriptions – Anderson stated she and Cary met with Bi-State to update the grades and descriptions for the ETSB positions. She stated Schipper’s position lines up with a Program Director with a Grade 8. Gault inquired about the title change for Schipper’s position. Anderson stated we looked at what Schipper currently does and considered his new supervisory duties with the new IT staff member. Schipper reiterated to the Board he would still be doing IT work. Seiver stated he thought the job descriptions were solid, but recommended a few changes to the organizational chart. Anderson stated she would make changes to the organizational chart and present it at the next meeting. Anderson made a motion to approve the 911 Coordinator and the

911 Technology Systems Administrator job descriptions, pay range, and grades. Gault seconded, and the motion carried by roll call vote.

- c. RapidSOS Premium – Sparbel reported on the advantage of using RapidSOS Premium. Schipper stated that RapidSOS is currently a core dispatch tool. Landi asked if there could be a demo at the PSAPs. Sparbel stated there was a lunch and learn for RapidSOS Premium in July, and most PSAPs participated. Seiver stated it is either a five or a two-year contract, and the cost would be approximately \$38,000 with a one-time set-up fee of \$1,500. Gault inquired if we could sign for two years with a 90 day out. Seiver asked if we could drop Solacom and replace it with RapidSOS Premium, so there is a tradeoff. Sparbel stated yes, we could drop Solacom if we purchase RapidSOS Premium. Gault made a motion to support the recommendation of purchasing RapidSOS Premium with an attempt to get a 90-day contract. Landi seconded, and the motion was approved with a roll call vote.
 - d. Volunteer Agency Request – Ryckeghem stated he received a request from the volunteer agencies to access the Field Ops Application with CentralSquare Pro. The volunteer agencies would be able to see calls and call notes. O’Leary stated that an agency would need to host the licenses, and Field Ops is all or nothing. Gault stated they would not have control over who is seeing the information, and they are not conducting background checks on the people from those agencies. He stated his preference is no. Seiver reiterated the consensus of the Board is no to access.
- 7. Public Comment. There was no public comment.
 - 8. Executive Session. There was no executive session.
 - 9. Adjournment. The meeting adjourned at 11:20 a.m. The next monthly meeting is scheduled for Tuesday, November 7, 2023, at 10:00 a.m. at the Rock Island Police Department.

Respectfully submitted,



Mindy Meyers, Secretary
Emergency Tele phone System Board