

MINUTES

EMERGENCY TELEPHONE SYSTEM BOARD  
OF ROCK ISLAND COUNTY, ILLINOIS

Tuesday, April 4, 2023, 10:00 a.m.  
Rock Island Police Department  
First Floor Community Room  
1212 Fifth Avenue  
Rock Island, Illinois

BOARD MEMBERS PRESENT: Anderson, Beswick, Gault, Landi, Meyers, Ramsey, Seiver, VanKlaveren

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: Curt Champion, Rock Island Sheriff's Office; Jim Uskavitch; Rich Schipper, Brian Nelson, Stacy DePorter & Christine Cary, Bi-State Regional Commission

1. Approval of the March 7 & 27, 2023 Minutes. Anderson moved that the minutes of the March meetings be approved as presented. VanKlaveren seconded, and the motion was approved.
2. Election of Slate of Officers for 2023-2024. Chairman Seiver opened the floor to nominations for officers for 2023-2024. Seiver noted there is a vacancy for Vice-Chair with the resignation of Sheriff Hart. Beswick nominated Anderson for Vice-Chair. VanKlaveren nominated Meyers for Secretary. Gault nominated Seiver for Chair. With no further nominations, Landi moved to close the nomination process. Gault seconded and the motion was approved. Seiver offered a unanimous slate for the three candidates and Landi moved that the Board approve the nominated slate of officers. Ramsey seconded, and the motion was approved by roll call vote.
3. Financial Reports. DePorter distributed the April Accounts Payable totaling \$438,171.33, which included \$394,581.51 in current accounts payable and \$43,589.82 for mid-March payments. DePorter noted that a few large invoices came due this month: remaining 50% for INdigital in the amount of \$221,311.30; renewal for Priority Dispatch licenses for \$32,000.00; Electronic Engineering for cellular antennas that were installed at all PSAPs for \$28,000.00; and insurance policy renewal with Public Risk Underwriters for \$10,000.00. Gault moved that the April accounts payable be approved for payment. Anderson seconded, and the motion was approved unanimously by roll call vote. The following financial report was presented:

POOL Balance:	\$1,476,000.00
Checkbook Balance:	\$ 167,328.49
TOTAL	\$1,643,328.49
MAR '23 Surcharge:	\$ 159,909.09

4. PSAP Reports.
  - a. County – No report.
  - b. Rock Island – No report.
  - c. QComm – No report.
  - d. Arsenal – No report.
  - e. SECC – No report.
5. Secondary PSAP Reports.
  - a. AMT EMS – No report.
  - b. Medic EMS – Andorf reported no issues.

6. Technical Report.

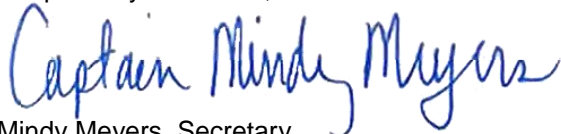
- a. Service Impairment Issue – Nelson noted that there was an impairment at the Sheriff's office on March 28. He advised it lasted no longer than 4 hours, but he has not determined if there were any lost 9-1-1 calls during that time. He added that it wasn't major enough to impact service, but he wants INdigital to confirm that.
- b. Weather Activation – Nelson reported a major upgrade to the tornado siren system. They were put into effect on Friday, and this morning those were activated via the polygons, not individually. He stressed that we are taking advantage of our automation. The test set for 10:00 a.m. this morning was canceled since real weather was (is) happening.
- c. CentralSquare Hampton Contract – Nelson advised that Hampton had been approved being added to the CS Contract. They have earmarked the money, and now it is just a matter of getting them added to the contract. The continuing annual fee will be folded into our contract, and there will be a formula to charge back Hampton as we do with all the agencies. Gault asked about an exit determination clause. Nelson advised that it would be the same one that we adhere to with CS. Seiver stressed that he believed they would be committed for the duration of the contract. Gault suggested a contract that would hold them to make payment even if they cease operations. Ramsey agreed that it would be nice to have something in writing, so we are not stuck with that portion for the rest of the contract. VanKlaveren moved that we enter the contract to add Hampton to the current CS contract contingent on them signing a contract guaranteeing their payment through year 5. Gault seconded, and the motion was approved via roll call vote.
- d. State's Attorney Access – Nelson advised that we are still having issues getting our cases over there, but we have a possible workaround. The workaround would be to allow them read-only access to our RMS. They would have full user licenses for Pro with read-only access. They will be treated as a separate agency, so we can control those permissions. The quote received from CS is for \$13,487. Gault asked if this was something we could vote on since it wasn't an Agenda item. Seiver agreed that the it should be an Agenda item for the May meeting, and Gault suggested getting a consensus vs taking an actual vote. The Board concurred that Nelson should move forward with CS for the State's Attorneys' access. The Board will ratify at the May meeting.

7. Other Business.

- a. ETSB Budget – Gault informed the Board that the RMS Consortium agreed to establish a budget and suggested that the ETSB do the same. He also stressed that it would help with the transition between DePorter and Cary. Anderson advised that she would like to take the lead on the ETSB Budget Committee. Steve volunteered and suggested all staff participate. Meyers also volunteered to assist. Anderson set the first Committee meeting for April 18 in the Training Room.
- b. 911 System Administrator – Seiver advised the Board that he is the current point of contact as the System Administrator with the State. He noted that it should be a staff person rather than a Board person and suggested that Nelson take over as the designated system administrator contact with the State 911 Office. The Board gave consent to add this additional duty to Nelson's job description.
- c. IT Position – DePorter asked the Board for authorization to use the Bi-State wage range (58-86K) and to proceed with recruitment for the new IT position. Anderson moved that the Board authorize both the salary range and recruitment. Beswick seconded, and the motion was approved. Schipper will provide a short list to the Board. Schipper also discussed benefits, particularly a pension. The Board agreed to have Schipper investigate this option.

8. Public Comment. There was no public comment.
9. Adjournment. The meeting adjourned at 10:44 a.m. The next monthly meeting is scheduled for Tuesday, May 2, 2023, at 10:00 a.m. at the Rock Island Police Department.

Respectfully submitted,



Mindy Meyers, Secretary  
Emergency Telephone System Board