

**Finance and Committee Meeting Minutes**  
**Monday, March 14, 2023 8:30 AM**

The Finance and Personnel Committee of the Rock Island County Board met at the above date and time in the County Board Chambers on the third floor of the County Office Building, Per section 7(e) of the State of Illinois Open Meetings Act, Members of the County Board may attend the meeting remotely, if they prefer. The public may attend in person or call in remotely to the meeting by dialing 312-626-6799 and entering Meeting ID: 942 592 50168 when prompted.

Minutes as follows:

**Call to order and roll call**

**Mr. Swanson called the meeting to order at 8:30 AM**

Members Present : Chairman Moreno, K. Swanson, B. Vyncke, B. Perkins, E. Sowards, R. Simmer R. Brunk

Members Absent: None

Others Present: A. Palmer, J. Grafton, D. Villarreal, N. Camlin, C. Przybyla

**Public Comment**

There were no requests for public comment

**Approval of Minutes from the February 14<sup>th</sup> 2023 Finance and Personnel Committee Meeting**

Motion to approve as presented Simmer

Seconded Perkins

A roll call was taken Vyncke, Perkins, Sowards, Swanson, Simmer, Moreno – YES

Motion carried

**Reports to the Committee**

Ms. Palmer reported to the committee on the audit and stated communication from the firm Baker Tilly was provided to the members via email. She noted having to have some flexibility with the new firm and County Staff. She stated a continued lack of staffing in her office.

The audit staff would be here around the second week of staff based on interim documentation. She anticipated a full audit presentation to the County Board at the July Meeting.

She also noted needing to go out for quotes for professional services separately from the audit for the GASB-87. She stated her staff was not educated in it and they would be taking GFOA courses, and there would be extra cost if the audit firm completes the process.

Dr. Simmer asked about the GASB-87 (Governmental Accounting Standards Board) Ms. Palmer noted certain requirements needed to be reported for public information in the audit. She stated rental agreements, revenue, rental and lease agreements, contracts etc. paid to another companies. She again expressed the lack of staffing in her office as an issue.

Mr. Swanson noted that some firms were getting out of governmental auditing and asked if there was any relaxation of deadlines due to this. Ms. Palmer stated yes there was some relaxation and extensions, as the audit would not be completed by May 27<sup>th</sup>. All state and federal grants extensions etc. were being applied for.

Motion to reports approve as presented Simmer

Second Perkins

Voice vote

Motion carried

**Consider State 's Attorney Office ARPA Request; Paragon Proposal**

Ms. Villarreal noted that the request was made to the board for more office space and had 4 outstanding positions and some thought APRA funding. The office cannot fill the positions due to lack of office space. She stated in 2021, there were a few more stations created with the same company that Annex II was used. She stated looking at two more workstations and an additional one and a storage closet would be made into another workspace. She stated \$15,000 with an increase due to lumber costs.

Mr. Swanson stated due to a conflict of interest he would be abstaining.

Dr. Simmer asked if all staff was in the new Annex. Ms. Villarreal stated all staff were within the new building and running short on space.

Motion to approve Vyncke, Perkins, Sowards, Simmer, Moreno—Yes

Swanson - Abstain

Motion carried

**Consider Circuit Clerk 's ARPA Request for COVID Related Technology Projects**

Ms. Weikert noted that the covid technologies included a request of \$81,000 with some being used towards a new mobile app for the Circuit Clerk's office.

Motion to approve Simmer

Second Perkins

Voice vote

Motion carried

**Consider Forest Preserve ARPA Request**

Motion to approve Perkins

Second Simmer

Voice vote

Motion carried

**Consider Sheriff 's Office Contract for Medical Services**

Motion to approve Simmer

Second Perkins

Voice vote

Motion carried

**Consider Administration Staffing Adjustments**

Motion to approve Simmer

Second Perkins

Voice vote

Motion carried

**Consider Highway Items**

Review and award of bids received on Friday, February 24, 2023.

- i. Seal Coat, Section 23-XX000-00-GM
- ii. Bituminous Materials Letting
- b. Review and award of bids received on Friday March 3, 2023
  - i. County Highway 62 Resurfacing Section 22-00387-00-RS
- c. Engineering Services Agreement Construction Inspection as Needed

- d. Motor Fuel Tax Resolution Appropriating Fund for Engineering Services
- e. Purchase of Engine Diagnostic Reader

Motion to approve all highway items together with all low bids as recommended by the County Engineer

Motion to approve Simmer

Second Perkins

A roll call was established

Sowards, Moreno, Vyncke, Perkins, Simmer, Swanson -Yes

Motion carried

#### **Consider Delinquent Tax Resolutions**

- a. Permanent Parcel #0833120015; Tax ID# 08 2078
- b. Permanent Parcel #0825205016; Tax ID# 070201644
- c. Permanent Parcel #1627103065; Tax ID#111206567
- d. Permanent Parcel #1722202421; Tax ID#120903680
- e. Permanent Parcel #1701413078; Tax ID#070307845
- f. Permanent Parcel #2302207022; Tax ID#140502290

Motion to approve Simmer

Second Perkins

Voice vote

Motion carried

#### **Consider Transfers of Appropriations**

#### **Consider Appropriation Resolutions for Funds**

#### **Consider Claims at**

- a. FY23 \$1,159,241.11

#### **Consider Treasurers ' Disbursements at**

- a. FY2022 \$18,175.63
- b. FY2023 \$1,986,890.04

Items approved with motion by Perkins

Second simmer

Voice vote

Motion carried

#### **Consider Board Member Per Diem/Mileage Report**

Items approved with motion by Perkins

Second Simmer

Voice vote

Motion carried

#### **Closed Session**

**No closed session; no action necessary.**

#### **Committee Member Opportunity for Brief Comment (no decisions will be made)**

None

**Adjourn**

No further business, the committee adjourned at 9:04 AM